



## BALLARAT PRIMARY SCHOOL (DANA ST)

### PARENT PAYMENT ARRANGEMENTS ~ Grades 1 & 2

Dear «PARENT\_CARER»

Ballarat Primary School (Dana St) is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2022.

Please find the parent payment arrangements for **Grades 1 & 2**

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Ballarat Primary School (Dana St) makes every effort to keep the cost of items and activities to a minimum. We also strive to ensure that all payment requests are included, so that families know from the beginning the total voluntary contributions for the year. Extra-Curricular camps (if applicable) are provided on a user-pay basis and must be paid for prior to the event.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely

***Natalie Toohey***  
***Principal***



## BALLARAT PRIMARY SCHOOL (DANA ST)

### PARENT PAYMENT ARRANGEMENTS ~ Grades 1 & 2

Curriculum Contributions – Items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment	\$37.00
Subscriptions	\$30.00
Excursions/Incursions	\$90.00
<b>Total Amount</b>	<b>\$195.00</b>

#### Financial Support for Families

We understand that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- **State Schools Relief (SSR)**
- Flexible payment plans, which can be tailored for your needs, are available for Extra-Curricular Items and Activities.
- Flexible payment arrangements for voluntary contributions can also be negotiated upon request.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Vicki Dunne (Business Manager) or Natalie Toohey (Principal) Ph: 03 53321301

#### TOTAL

Category	Suggested Amount	Parent Payment
Curriculum Contributions	\$195.00	
<b>Total Amount</b>	<b>\$195.00</b>	

#### Refunds:

Parent request for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.